

# **WINTERBOURNE VALLEY CE VA FIRST SCHOOL**

## **SEND INFORMATION REPORT**

**The school provides support for pupils across the 4 areas of need as laid out in the SEND Code of Practice 2014 :**

- Communication and interaction
- Cognition and learning
- Social, emotional and mental health difficulties
- Sensory and/or physical needs

**The school currently provides support for the following types of Special Educational Needs and disabilities:**

- Dyslexia
- Literacy learning difficulties, such as Visual Perception difficulties
- Verbal dyspraxia
- Attachment trauma
- ADHD
- Autistic Spectrum disorder
- Speech and Language difficulties
- Social and emotional difficulties
- A medical condition
- Delay with fine and gross motor skills

**Information about the school's Policies for identification and assessment of pupils with SEND.**

In the classroom, your child will receive learning that is appropriately levelled for them as part of the class teacher's planning. If the teacher feels that your child would benefit from extra support, they will discuss your child's needs with the SEND Leader, who may decide to provide them with some small group or individual intervention learning.

The school's SEND Policy details these procedures.

### **IDENTIFYING SPECIAL EDUCATIONAL NEEDS**

Children may have needs in more than one category and we aim to ensure that individual plans match personal learning requirements.

School staff use a wide range of tools to assess the amount and level of SEN support required. These include:

- Using information passed on from an early years setting or previous school

- Continuous assessment during lessons by class teachers
- Termly liaison meetings between individual staff and the SEND Leader
- Termly tracking of children's progress by teachers and the SEND Leader
- Termly Progress checks between the SEND Leader and Intervention group leaders
- Reading and Spelling tests
- Informal progress tests
- Providing details on referrals made to outside agencies during assessments
- Parental feedback from Parent Discussions or additional contact

The SEND Leader will then consider if any additional intervention may be necessary.

If it is agreed that additional support would be beneficial, a Provision Map is drawn up and this is shared with parents to inform them of the needs that have been identified and to discuss ways of addressing them. This may sometimes involve a referral to outside agencies such as the Speech and Language Therapy Service (SALT), the Special Educational Needs Specialist Service (SENSS) or the County Psychological Service, which will be discussed with parents to ensure their full agreement.

Learning needs are managed either by using additional support or by having an Education, Health & Care Plan (EHCP). The majority of children with special education needs or disability will have their needs met by the school. Our staff are responsible and accountable for the development and progress of the children in their class, including where they access support from Teaching Assistants or specialist staff.

High quality teaching, differentiated for individual children, is the first step in responding to children who have or may have learning needs. This is known as a 'graduated response'. We regularly review the quality of teaching for all children, including those at risk of underachievement. Where it is clear that additional intervention is not resulting in progress, it is possible that a child may have special educational needs. If a child has been identified as having special educational needs an individual learning plan will be set up and the school will keep a careful record of this in order to monitor progress.

Where it is decided that a child does have SEND, the decision will be recorded in the school records and the child's parents / carers **will** be informed that special educational provision is being made.

### **Evaluating the effectiveness of provision for pupils with SEND.**

At the beginning of the Autumn term, the SEND Leader meets with each of the class teachers to discuss any children that teachers have identified as raising concerns with their learning and progress. A plan of action is agreed for each child.

Outcomes have included; further focused differentiation in class learning, additional small group learning provided by the class teacher or teaching assistant, referral from the SEND

leader for further assessment from special needs teachers, or for speech and language support.

Children with in-school support will have a **Provision Map**, with targets that are reviewed every term, and up-dated, as appropriate.

Some will have an **Individual Learning Plan**, for children who need more focused targets with smaller steps. This will be reviewed termly, with targets up-dated, as appropriate.

Children with an EHC Plan have a Support Plan, with short-term targets drawn from their EHC Plan, along with 'next steps' from their Early Years curriculum or National Curriculum objectives.

Children's progress is tracked and analysed at the end of each half term.

Progress of children with a SENSS programme is reviewed by SENSS every 6 months. Progress with Reading Accuracy, Reading Rate, Reading Comprehension and Spelling is assessed and Learning Programme targets are then up-dated.

Children with an Education, Health and Care Plan (EHCP) will have an Annual Review each year, based on the date of when the Final Plan was completed. This will follow the Person Centred Review format, as advised in the SEND Code of Practice.

Further provision with Maths and Literacy interventions has been highlighted as a continued focus.

### **The school's approach to teaching pupils with SEND.**

Children will be given learning activities which are appropriate to their level and ability. This will be built into the teacher's planning and will be based on the 'next steps' that they need to achieve. The teacher will also take into account any learning needs highlighted by outside specialists such as SENSS; any behaviour targets that need to be included and any learning environment factors that need to be considered. It is an important focus of Teaching and Learning across the school to make our classrooms easy to learn in for ALL children. This means that strategies suggested for children with SEND will often be used for all children so that everyone can be included and benefit from them.

### **How the school adapts the curriculum and learning environment for pupils with SEND?**

Any child who presents a need will be able to access assessment and support if it is required. It is the class teacher's responsibility to provide learning activities at different levels appropriate for all children in the class and to use available adults to support groups during writing, reading and maths activities. It is also important that children learn to be as independent as possible from supporting adults.

Each class team is always aware of individual children with any additional need including emotional and social issues.

The school is committed to ensuring that all aspects of learning are fully accessible to all children. Every child will have the opportunity to take part in the full range of learning activities, including off-site trips and after school clubs. Any medical requirements will be taken into account (such as use of inhalers), with an adult responsible for administering these as required. Any needs or requirements can be discussed with the trip leader in advance and the appropriate plans put in place.

**We are able to offer the following types of support for children with SEND:**

Quality-first teaching

Appropriate and targeted differentiation, according to individual need

Daily/Weekly extra Individual reading with TA/Teacher

Reading Intervention (group)

Writing Intervention (group)

Maths intervention (group)

Additional Phonics/ Letters and Sounds

ELSA support

School Nurse

Small group fine motor activities

Small group handwriting activities

SENSS Programme

Lexia Programme

Speech & Language Programme from SALT with TA

Language and Communication Support through Thomas Hardy School Outreach

**How the school enables pupils with special educational needs to engage in the activities of the school (including physical activities) together with children who do not have special educational needs.**

The school is committed to ensuring that all aspects of learning are fully accessible to all children. Every child has the opportunity to take part in the full range of learning activities, including off-site trips and after school clubs.

Any medical requirements are taken into account, such as use of inhalers, with an adult responsible for administering these.

Any needs or requirements are discussed with the trip leader in advance, and the appropriate plans are put in place.

More detailed arrangements are outlined in the school's Accessibility Plan and the policy for 'Supporting Pupils with Medical Conditions'.

Winterbourne Valley CE VA First School plans, over time, to increase the accessibility of all provision for all pupils, visitors and staff to the school.

The Accessibility Plan has highlighted actions to:

- Increase access to the curriculum, incorporating after-school and out of school activities and including educational visits.
- Further improve access to the physical environment of the school.
- Ensure that written information to pupils, staff, parents and visitors is available in a variety of formats and languages, wherever necessary.
- Training and professional development for all staff to increase knowledge of children with SEND and additional needs.

**Support that is available for improving the social emotional and mental health of pupils with special educational needs.**

It is our aim at Winterbourne Valley CE VA First School that all children should feel safe, secure and nurtured. Our Personal, Social and Health Education programme has been delivered weekly. This provides the children with the opportunity to consider and discuss issues surrounding topics such as Being Me in My World, Celebrating Difference, Dreams and Goals, Healthy Me, and Relationships.

In addition, staff constantly monitor the well being of all children so that they can be aware of any individuals who may need further social and emotional support. We have provided ELSA intervention, as necessary, which has focused on a variety of needs, such as improving social skills and interaction, raising self-esteem and confidence or provide an opportunity to share anxieties.

The school also has a school nurse who visits regularly and the school can help you make an appointment to speak to her.

The school can also make a referral to the Child and Adolescent Mental Health Services (CAMHS) after discussion with, and agreement of, parents.

In May 2017, the school reviewed its policy on bullying and the up-dated STOP Bullying Policy can be accessed on the school website: [www.winterbournevalley.dorset.sch.uk](http://www.winterbournevalley.dorset.sch.uk) .

**Name and contact details of SEND Leader:** Philippa Austin

Contact: [office@winterbournevalley.dorset.sch.uk](mailto:office@winterbournevalley.dorset.sch.uk) who will pass on your concern.

The SEND Leader is in school all day Monday, Tuesday, Wednesday and also Thursday mornings.

**Information about the expertise and training of staff in relation to children and young people with SEN, including how specialist expertise will be secured.**

An audit of staff expertise in SEND is undertaken annually.

Relevant training and Professional Development are provided according to current needs in the school.

Knowledge and expertise is often up-dated in staff meetings and in-service training sessions. The school may arrange for specialist professionals to provide up-dates about the latest requirements and approaches which teachers can use in their classroom teaching.

The SEND Leader is currently studying the National Award for Special Educational Needs Coordination. She attends courses on issues relating to children with SEND and passes on information and advice to the rest of the staff during staff meetings, in-service training and meetings with individual teachers. She also visits classrooms during learning sessions to see the children in their learning environment and provide ideas and support with activities and strategies.

Members of our Intervention teaching staff have also attended courses and learning programmes to up-date and develop their knowledge.

Mrs Julie Halletthas received training in delivering learning programmes devised by the Special Educational Needs Specialist Service (SENSS) team.

Mrs Tyler is currently training as an ELSA (Emotional Literacy Support Assistant)

Mrs Horne is currently studying for the Trauma Informed Schools Diploma

Specialist expertise is engaged from external services, as required:

This may include:

- Outreach support from Sue Brazier who is based at the Thomas Hardy School and can advise on Communication skills and ASD.
- the Educational Psychology Service

- the Occupational Therapy Service
- SENSS
- the Speech and Language Therapy Service,
- the Dorset Virtual School
- Child and Adolescent Mental Health Services

This year, referrals have been made to the Speech and Language Therapy Service and to SENSS.

Staff have accessed training in:

- Understanding Autism
- Being Sensory Aware and Responsive
- Reaching the Angry and Aggressive Child
- Team Teach – de-escalation strategies

**Information about how equipment and facilities to support children and young people with special educational needs will be secured.**

The school consults with the Physiotherapy and Occupational Therapy Services regarding any equipment that may be needed to support children with their physical and learning needs.

ICT referrals can also be made to Local Authority, as required.

**The arrangements for consulting parents of children with special educational needs about, and involving such parents in, the education of their child.**

The school has Parent Consultation evenings scheduled for the Autumn and Spring terms where parents can discuss their child's progress and any concerns and future learning needs. Class teachers will produce a Provision map or Individual Learning Plan which will detail any extra provision that has been put in place for your child, and there will be an opportunity to discuss this during the meeting.

However, teacher's are always happy to arrange a mutually convenient time to discuss any concerns that you might have about your child's progress in addition to these set times.

An appointment can be made by contacting the Office by e-mail or phone ([www.winterbournevalley.dorset.sch.uk](http://www.winterbournevalley.dorset.sch.uk) or 01305 889297)

The SEND Leader also meets parents regularly and can arrange extra appointments, as necessary.

Home/School link books, when used, are written in daily to celebrate achievements and log any difficulties or concerns.

Annual Reviews have been held for two children, following the Person Centred Review format, providing an opportunity for parents and children to contribute their views.

Newsletters are sent out monthly and there is a bi-annual questionnaire for parents.

**The arrangements for consulting young people with special educational needs about, and involving them in, their education.**

Children with an EHC Plan will take part in their annual Person Centred Review. With the support of their 1:1 TA, they will complete a Child Contribution questionnaire which will be discussed in the Review and submitted with the paperwork.

Children will also have the opportunity to make their own comments during the review with the support of their parents or TA.

It is planned that, as part of the school's monitoring arrangements in 2020-21, the SEND Leader will visit children during their intervention sessions. As a follow-up to this, the SEND Leader will talk to pupils about their learning and discuss their views on the support that they are receiving and any further input that they think might help them.

In the Summer term, as part of a review of present provision, the SEND Leader will work with selected children to complete a more formal Children's Learning questionnaire.

**Any arrangements made by the governing body or the proprietor relating to the treatment of complaints from parents of pupils with special educational needs concerning the provision made at the school.**

**Informal Complaints**

The school takes any concerns or informal complaints very seriously. The school will endeavour to resolve issues informally wherever possible to prevent matters escalating to the formal procedure. If you would like to raise concerns, please start by telling the class teacher about your concern. This is usually the best and quickest way of resolving issues.

It is recommended that you speak to the class teacher as soon as possible, as this will give all parties the opportunity to discuss your concerns.

The purpose of this discussion should be to establish the issues and to seek a realistic resolution, if possible.

**Formal Complaints Procedure - overview**

If it is not possible to resolve the complaint informally, the complainant should be advised to make a formal complaint.

There are three stages to this procedure:



Stage 1 – Complaint heard by the Headteacher

Stage 2 – Complaint heard by Chair of Governors

Stage 3 – Complaint heard by Governing Body Review Panel

**How to make a complaint:**

Formal complaints should be made in the first instance to Mrs Rachel Horne, the Headteacher and School Complaints Co-ordinator at the school.

A complaint can be made in person, in writing or by telephone, and you will be asked to complete a complaints form. The Headteacher will record the date the complaint is received and will acknowledge in writing (letter or e-mail) receipt of the complaint within 3 school days.

**How the governing body involves other bodies, including health and social services bodies, local authority support services and voluntary organizations, in meeting the needs of pupils with special educational needs and in supporting the families of such pupils.**

The Governing Body assumes the duty of monitoring the effectiveness of SEND provision within the school, in consultation with the SEND Leader and the Headteacher.

They also assist in the effective allocation of funds and ensure that SEND provision gives value for money.

Since 2017, the school has welcomed the support and expertise of a variety of agencies and organisations.

The **County Psychological Service** has been involved in providing professional advice to support an Education Health and Care Plan Needs Assessment request that was submitted by the school. This has resulted in the request being approved by the SEN Panel.

The school has continued to access support from the **Speech and Language Therapy Service**, with 6 children following a Speech and Language programme delivered in school. One of these children has successfully completed their targets and no longer needs this additional support.

The school has also continued to buy in expertise and advice from the **Special Educational Needs Specialist Service (SENSS)**.

The school has sought the advice of **Kelly Lambert, the Local Authority Medical Officer**, to support the transition of a child to Middle School and ensure that appropriate measures were in place.

The school also continues to liaise with **Social Services** as required.

**The contact details of support services for the parents of pupils with special educational needs, including those for arrangements made in accordance with section 32.**

**Speech and Language Therapy Service:**

The Children's Centre,  
Damers Road,  
DORCHESTER,  
Dorset,  
DT1 2LB  
Tel: 01305 254743

**Occupational Therapy Service:**

Children's Therapy,  
Dorset County Hospital NHS Foundation Trust,  
Damers Road,  
DORCHESTER,  
Dorset,  
DT1 2LB  
Tel: 01305 254744

**Physiotherapy Service:**

Children's Therapy,  
Dorset County Hospital NHS Foundation Trust,  
Damers Road,  
DORCHESTER,  
Dorset,  
DT1 2LB  
Tel: 01305 254744

**School Nurse:** please contact the School Office on 01305 889297.

**Child and Adolescent Mental Health Services (CAMHS):**

Dorchester Children's Centre,  
Damers Road,  
DORCHESTER,  
Dorset,  
DT1 2LB  
Tel: 01305 255705

**Early Intervention Service:**

30 Maiden Castle Road,  
DORCHESTER,  
DT1 2ER  
Bridport and Dorchester: 01305 214500  
Weymouth and Portland: 01305 21400

**County Psychology Service:**

Please talk to the Special Educational Needs and Disability Leader (SEND Leader) of your child's school about your concerns. Schools and settings have the expertise to meet the needs of the majority of children and young people. If your child's needs are complex, the school's SEND Leader can discuss with you the possibility of involving an EP.

### **SEND Information, Advice and Support Service (SENDIASS)**

SENDIASS Monkton Park,  
Winterborne Monkton,  
DORCHESTER  
Dorset,  
DT2 9PS  
e-mail: [sendiass@dorsetcc.gov.uk](mailto:sendiass@dorsetcc.gov.uk)  
Catherine Breakwell - 07771 978404

### **Family Information Outreach Team**

e-mail: [familyinfo@dorsetcc.gov.uk](mailto:familyinfo@dorsetcc.gov.uk)  
Tel: 01305 221066

### **Rose Road Association**

Website: <http://www.roseroad.org.uk>  
e-mail: [askus@roseroad.org.uk](mailto:askus@roseroad.org.uk)  
Tel: 02380 721234

### **Global Mediation- Special Educational Needs**

Website:  
<http://www.globalmediation.co.uk/our-services/education/special-education-needs>  
e-mail: [sen@globalmediation.co.uk](mailto:sen@globalmediation.co.uk)  
Tel: 0800 064 4488

### **The school's arrangements for supporting pupils with SEN in a transfer between phases of education or in preparation for adulthood and independent living.**

If your child moves to another setting, we will liaise with their new setting verbally and inform them about your child's needs and provision.

We will make sure that we pass on all documentation relating to your child and inform any relevant outside agencies about the move.

When your child moves to a new phase/school within their current school system (eg. from First to Middle school), the class teacher and the SEND Leader will meet with your child's future class teacher and SEND team to discuss your child's needs so that the necessary provision can be put in place. Your child will also have regular contact with the Middle

School liaison contact to help them become familiar and secure with their new setting. They will have several opportunities to visit their new setting before they transfer.

**Information on where the local authority's local offer is published.**

The school's Local Offer is published on the school website:

[www.winterbournevalley.dorset.sch.uk](http://www.winterbournevalley.dorset.sch.uk) and on the **Family Information Directory**.